

## Reservation Order Form

### SCHOOL INFORMATION:

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

School Representative's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Number of Seats Needed for Disabled Students: \_\_\_\_\_

### PERFORMANCE CHOICES:

#### RHYTHM *and Rhapsody*

October 21, 2011  11:45 am

October 24, 2011  10:00 am

Number of Students: \_\_\_\_\_ + Number of Chaperones: \_\_\_\_\_ = Total Attendees: \_\_\_\_\_

**PAYMENT DEADLINE:**  
**October 5, 2011**

#### *The Nutcracker*

December 5, 2011  10:00am

December 6, 2011  10:00am

Number of Students: \_\_\_\_\_ + Number of Chaperones: \_\_\_\_\_ = Total Attendees: \_\_\_\_\_

**PAYMENT DEADLINE:**  
**November 16, 2011**

### PAYMENT INFORMATION:

- Tickets are \$6.00 each. One chaperone will get free admission for every 10 paid tickets. We require a minimum sale of \$60.00.
- Invoices will be sent out prior to performance dates. **Payment should be received no later than the payment deadlines listed above. If payment is not received by us by the payment deadline, the reserved seats will be released for sale to other groups.** The Georgia Ballet accepts cash, checks, Visa and MasterCard.
- LATE RESERVATIONS:** The Georgia Ballet will accept reservations after payment deadlines, provided that seats are available and full payment is made within two business days after reservation.
- Signed reservation forms can be submitted via mail, fax, or scanned and emailed to [rgeiger@georgiaballet.org](mailto:rgeiger@georgiaballet.org).

### PAYMENT CALCULATOR:

Number of Students:		x \$6.00	=
Number of Free Chaperones: <i>DIVIDE Number of Student Tickets by ten (10) and round to the nearest whole number.</i>		Free Admission	= No Charge
Number of Paid Chaperones:		x \$6.00	=
<b>Total Number of Attendees:</b>		<b>Total Amount Due</b>	=

**The school representative is responsible for notifying The Georgia Ballet in writing (mail, fax, or email) of any changes to the reservation before the payment deadline. Notice of cancellation must be made prior to the payment deadline. Cancellations made after the payment deadline will require full payment. No refunds will be issued for cancellations made after the payment deadline.**

\_\_\_\_\_  
School Representative's Signature

\_\_\_\_\_  
Date